

Newsletter Spring 2025

Special points of interest:

- Annual Meeting April 10 , 2025
- ACH Forms
- Office Corner
- Notice to Landlord

Annual Meeting

The 47th Annual Meeting of Participating Members of Rural Water District No. 4 has been scheduled for Thursday, April 10, 2025 at 7 p.m. at the church in Vinland, KS. The church is located at 1724 N 692 in Vinland, KS.

Business at the annual meeting will include the approval of minutes of the last annual meeting, reports from officers and committees, and other business items. The board of directors is looking forward to meeting with you on Thursday April 10, 2025.

John Aylor, Chairman Rural Water District No.4



Enforcement of Later Charges

Failure to pay your water bill on the 20th of each month can be costly. Late fees of \$10.00 or 5% of the total bill for amounts over \$200.00 will be added to all bills not paid by the 20th. If you moved out and your final bill is not paid the late fee will still be added on each month until it's paid in full. In addition, if it becomes necessary for us to notify you in writing of a delinquent bill, a charge of \$10.00 will be added to your bill. If your bill still remains unpaid, a door knocker notice will be served and an additional

\$10.00 will be added to your bill. If the District does not receive payment by the shut off time, your meter will be shut off and a 6% charge of the unpaid bill plus a \$100.00 reconnect fee will be added to the bill.



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Phone/E-Mails Numbers

We need your help to make sure that we have a correct telephone number on file so that when we have days that we are doing maintenance or have a water line break that we are able to get in touch with you.

We try hard to inform our patrons when we are scheduling maintenance in the District so that you can plan around those days. In the case of a water break we are not always able to know ahead of time.



Service ID on Checks

If you are paying your bill with a bank check or without a stub in with your check, It would be helpful to include your Service ID somewhere on the

check. This is very helpful when we are trying to locate your account. We now have 1386 accounts and this would certainly save us time. Thanks for your help.

Note to Landlords/ Owners

When you or your tenants are moving in or out of a property, we need to be notified by you/tenants before the move so that we can obtain the correct reading and other information

that we need when they move (forwarding address etc.) Also the landlords are responsible for paying the water bill if the tenants fail to do so and to avoid disconnection of water service.

Also the landlords are sent a copy of all correspondence that are sent to their tenants by the district office.



OFFICE CORNER

We have our payments portal up and running. You can get there by going to rwd4.epayub.com or rwd4.com and all you need is your service ID number. Through this you can set up auto pay thru credit card or e-checks. The rate for a credit card or an e-check is \$1.95 or 2.5%. You can also [request a service call](#) ,[terminate service](#) , [start a new service](#) or any other work order. While summer is upon us, I know some of you might fill your

pool. If you do have a pool and haven't notified the office, please do so. When we read your meter and see high usage then we will know why. When we read meters we need access to your water meter. If you have a locked gate then we can't get to the meter. We would appreciate it if you could give access to the lock or allow us to daisy chain one of our locks, so its easier to get to the meters.

One Calls

This is a reminder to our patrons that the District does not mark water lines from a patrons house to our water meter. The District does not have records of lines put in by plumbers or builders. Also if you need locates done by us then you need to call 811 and then they will notify the correct people.



811 or 800-344-7233

BOARD MEMBERS BIOGRAPHIES

Aaron Collins

Aaron has lived in this area all his life, what he likes most about this area is the history, community, and the local events. He has an Associates of Applied Science in Automotive Technology, he has 15 years of experience in installing underground utilities. He believes with his experience and knowledge he can provide valuable insights into the district. He can contribute to making informal decisions in advocating for infrastructure improvements and ensure responsible management of resources.

John Giubileo

John and his wife have lived in the area for 5 years. They like it here because Eudora and the people in this area value family, faith, country. The family farm will help pass on these family values on to their next generation. He has been a member of the Board of Directors of San Jose Tech Museum of Innovation & Lana's School of Dance. He has a Bachelor of Science in Computer Science & Industrial Mgmt. He has extensive experiences in Profit and Loss management, large capital project planning management and operations improvement. After retiring over a year ago, he wanted an opportunity to give back to the community on the experiences that he has gained over his career and he strongly believes this position will enable that.

Douglas County RWD 4
1768 North 700 Rd, Baldwin City, KS 66006
Recurring Credit Card Payments Sign-Up Form

CUSTOMER INFORMATION

Name: _____

Customer No: _____

E-Mail Address: _____

Phone No: _____

CREDIT CARD INFORMATION

Credit Card Number: _____

Expiration Date: _____ CVC Code on Back: _____

Name on Account: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

I certify that the information above is correct, that I am an authorized signer or designate of the account provided for credit card transactions, and that I am authorized to provide this information.

I authorize Douglas County RWD 4 to deduct my utility payments from this account via Recurring Credit Card Payment transactions. I understand sending a written notification to Douglas County RWD 4 will revoke this authorization. **There will be a \$1.95 or 2.5% fee.**

Douglas County RWD 4 reserves the right to cancel Recurring Credit Card Payments due to insufficient funds without notice.

Print Authorized Name _____

Authorized Signature _____ Date _____

This will be taken out around the 20th of every month.

Authorization Agreement
Direct Payment (ACH Debits)

Name _____

Phone _____

Street City/State Zip

RWD#4 Acct. # _____

I (we) hereby authorize Rural Water District No. 4 to initiate monthly debits, beginning next month and continuing each month thereafter, to my (our) account indicated below and the financial institution named below, to debit the same to such account.

This authorization is for the purpose of payment of my (our) monthly water service and I understand that amounts may vary.

Name of Financial Institution

Branch

Address City/State Zip

Routing Number Account Number

Type of account ___ checking ___ savings

I (we) understand that both Rural Water District No. 4 and my financial institution, reserve the right to terminate this payment plan or my participation therein. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

This authority is to remain in effect until Rural Water District No. 4 has received written notification from me (or either of us) of its termination in such time and manner as to afford Rural Water District No. 4 and my financial institution a reasonable opportunity to act on it.

Print Names on Account:

Signature

Date

**PLEASE ATTACH A COPY OF VOIDED CHECK TO THIS FORM
MONIES WILL BE TAKEN OUT OF ACCOUNT BETWEEN THE 5TH & 10TH OF EACH MONTH**

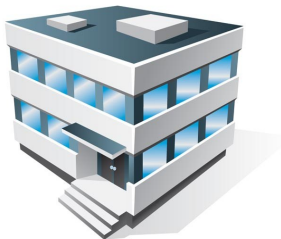
Rural Water District No. 4
Douglas County
1768 N 700 Road
Baldwin City, KS 66006

Phone: (785)594-3847
Email: water4@rwd4.com

Name Name
Address Address
Town, State zip code

BOARD OF DIRECTORS

John Ayler, Chairman
Allen Rockhold, Vice Chairman
Kenneth Filardo, Treasure
Trent Stanley, Member at Large
Benjamin (Ben) Dennis, Member at Large
Treavor Leahy, Member at Large
Dennis Leslie, Secretary



OFFICE HOURS

Mondays—Fridays 8 am—4 pm
After hours there is an answering
Service to take your calls.

UPDATE YOUR INFORMATION PLEASE

The district office continues to need your updated information so we can keep you informed of planned maintenance, emergencies and developments that concern you. If you would complete the information below on this or a separate sheet of paper and return it to us with your next water bill or e-mail it to water4@rwd4.com it would be appreciated.

_____	_____
Name	Home Phone
_____	_____
Address	Cell Phone
_____	_____
Mailing address	email address